

From: [Gabriela Vasquez Jimenez](#)
To: [Shannon Botsford](#)
Subject: FW: MPA Convocation Guide for students
Date: Tuesday, June 11, 2024 3:43:00 PM

From: Gabriela Vasquez Jimenez
Sent: Monday, June 10, 2024 3:16 PM
To: MPA-PAIA <MPA-PAIA@LISTSERV.SYR.EDU>
Subject: MPA Convocation Guide for students



Department of Public Administration and International Affairs



CLICK THE IMAGE TO GO TO OUR MPA CONVOCATION FAQ

MPA Convocation Guide

June 28, 2024

Congratulations!

You're almost there! Convocation is less than a month away! Here is a useful guide for Convocation.

Arrival at Maxwell

9:00 AM – Arrival: Please arrive at the Maxwell Foyer (outside of Maxwell Auditorium). Check in and receive a green name card. Complete the card legibly and write your name phonetically as you want it to be pronounced. This card will be used by the readers during the ceremony, so keep it in a safe place.

9:15 AM – Group Picture: A group picture will be taken on the Maxwell Patio steps, right in front of the Lincoln statue. Students will then arrange in a line and proceed to Hendricks Chapel as outlined below.

Procession

Order of Procession:

1. Department Chair
2. Senior Associate Dean
3. Keynote Speaker
4. Brady K. Howell Alumni Award Recipient
5. Faculty
6. Student Speakers
7. Students

Entering Hendricks Chapel: Inside Hendricks Chapel, staff

will guide and direct students to fill the initial rows on the right side, then transitioning to the left side. Please follow their directions!

Start of Ceremony: The ceremony will begin promptly at 10:00 AM.

Student Recognition

Green Name Card: Stop before the ramp and hand your green card to the reader at the podium. Once you hear your name, walk across the stage to receive your padfolio.

Receiving Padfolio: Pause at the center of the stage to receive your padfolio.

Exit and Photo Booth: Exit the ramp and pause at the photo booth for a photo (optional).

Returning to Seat: After your photo, return to your seat via the center aisle. Please follow staff directions.

Reception

A reception will follow the ceremony on the Shaw Quadrangle in front of Hendricks Chapel.

Guests

There is no guest limit. You may invite friends and family to come in person or experience the MPA Convocation through our livestream. If you would like to invite your international family member and/or guests to the MPA Convocation, you may contact Makayla Newvine, our Student Records Coordinator, at menewvin@syr.edu for an international student family visa letter.

Livestream

The entire ceremony will be livestreamed through a private link. This means only individuals with the link will be able to view the convocation ceremony.

Livestream

Dress Code

Professional dress. Caps and gowns will NOT be worn.

Photos

Photographs will be available to download a few weeks after the MPA Convocation through the link below.

Password: MPA24maxwell

Photos

Accessibility

Please contact Gabriela Vasquez Jimenez at gvasqu01@syr.edu for accommodations.

Questions?

If you have any questions, please contact gvasqu01@syr.edu.

Congratulations from all the Faculty and Staff!



Department of Public Administration and International Affairs
215 Eggers Hall, Syracuse, NY 13244-1020
315.443.4000 paia@syr.edu
